

# Conference Registration Information

## Conference registration is all online See page 19 for more information

Please note that the "member rate" is available to members of LeadingAge Oregon. Different rates apply for provider participants and business representatives; see pages 19 & 20 for details.

**The full conference** fee includes all educational sessions and the following meals and special events: Sunday Welcome Barbecue; Monday Trade Show Lunch and Trade Show Wine Tasting and Reception; Tuesday's Annual Meeting Luncheon, Dinner and Carnival.

**One-day fees** are also available for provider participants:

The Monday-only fee includes • Sunday Welcome Barbecue • All Monday educational sessions • Conference keynote  
• Trade Show Lunch and Reception

The Tuesday-only fee includes • Monday's Trade Show Wine Tasting and Reception • Tuesday educational sessions  
• Annual Meeting Luncheon • Tuesday Dinner and Carnival

The Wednesday-only fee includes: • Wednesday educational sessions • Closing session

If any person from a facility/organization registers for the full conference, at least one person from the facility/organization must pay the first-person full conference fee. If facilities/organizations are affiliated, each site is considered a separate entity.

**Spouse/guest registration** Included in spouse/guest registration: the Sunday Welcome Barbecue, Monday Trade Show Wine Tasting and Reception, Tuesday Dinner & Carnival, and Wednesday's closing session. If a spouse or guest wishes to attend educational sessions, he/she must pay conference fees.

**Silver Star honoree** Silver Stars may attend the Tuesday luncheon and Tuesday educational sessions of their choice at no charge. Silver Stars who wish to attend the entire conference receive a \$50 discount off the registration fee.

**Lodging Information** Lodging arrangements should be made directly with Eagle Crest Resort by calling 1.800.682.4786 or 1.541.923.2453. Our special rates are:

Double Queen: \$100      King Room: \$100      1-Bedroom Suite: \$119  
Condo: 2-bedroom: \$195      3-bedroom: \$225      4-bedroom: \$275

*Minimum 2-night stay for condos/homes. These rates do not include a 14% lodging tax.*

Cancellations: Hotel rooms: 48 hours in advance; Condos: 3 days in advance

Please note that rooms at these rates are being held through **April 21** only, so make your reservations early!

**Continuing Education Credits** CEU approval is pending from the Oregon NHA board. Up to 11.5 ALF/RCF Administrator CEUs are available, including 5 Memory Care CEUs.

**Who Should Attend** LeadingAge Oregon's Annual Conference is designed to provide valuable educational and networking opportunities for all administrators, department managers and staff from **nursing homes, assisted living/residential care, senior housing, CCRCs home care agencies and other home and community-based service organizations**, including but not limited to:

- Administrators/CEOs • Directors of Nursing/Nurses • Dietary • Finance Directors • Marketing
- Human Resources • Facility Services/Maintenance • Social Services • Chaplains • Activities/Wellness
- Fund Development/Foundation Staff • Department Managers • Supervisors • Frontline staff

**What to Wear** Casual attire is appropriate for all educational sessions and social activities. Please be aware that meeting rooms vary in temperature; for your comfort, we recommend dressing in layers and keeping a sweater or jacket handy.

**Watch for handout e-mail** Please note that we do not provide hard copies of handouts for breakout sessions (except by special speaker request). Instead, we post the handouts online for conference attendees to download, save to their laptops or iPads, or print if they so desire. We begin posting handouts about two weeks before the conference; watch for your e-mail notification.

**Conference App** Download our new Mobile Event App before you arrive!

We're taking the plunge with our first-ever conference app! Before the conference we'll send you information about how to download the app, which will contain all the information you'll need to enhance your event experience. Features include the conference schedule, the ability to create your own personalized schedule, and access to session descriptions, speaker information, exhibitor listing, maps and more! Make sure we have your personal e-mail address when you register so we can send you a link to the app before the conference.

# Registration and Pricing Details

**Registration is all online at [www.leadingageoregon.org](http://www.leadingageoregon.org)**

*Special thanks to our online sponsor LCG Pence Construction*

Please register online at [www.leadingageoregon.org](http://www.leadingageoregon.org). You will have the option of paying for your online registration by credit card or by check. (LeadingAge Oregon accepts Visa, Mastercard, Discover and American Express). To register:

1. Go to the LeadingAge Oregon home page, [www.leadingageoregon.org](http://www.leadingageoregon.org), and scroll down to click on the Annual Conference Brochure and Registration Information link.
2. Click on Register Online. On the online form, enter your personal user name and password. (If you have forgotten your user name and password you can go to Member Tools/My Profile and click on "Forgot your Password?" to have your user name and password e-mailed to you).
3. If you don't have a user name and password, you can register as a "new user."
4. Choose your conference sessions and special events. (Be sure to review the session descriptions before you make your selections!)
5. Choose credit card or "Invoice Me" payment option (note: An invoice will be generated when the "Invoice Me" option is chosen. Payment must be made by **Wednesday, May 17**).
6. Does your organization prefer to issue one check or credit card payment for all of your attendees? Simply have each attendee register online and choose the "send check" option, then call us at 503.684.3788 Ext. 305 to arrange for payment.
7. Having problems, or don't have online access? Call us at 503.684.3788 Ext. 305 and we will assist you.

**About Registration** Each facility must register independently, even when several facilities are governed by a parent company or are located on one campus. Note that if any person from a facility registers for the full conference at least one person from the facility must pay the first person full-conference registration fee. Discounts are offered for second and subsequent registrants from the same facility/site.

**Special discounts Silver Stars and Leadership Academy participants** Email [mcervenka@leadingageoregon.org](mailto:mcervenka@leadingageoregon.org) for your registration discount codes.

**Scholarships** A limited number of scholarships are available for LeadingAge Oregon members who would otherwise not be able to pay registration fees. Call 503.684.3788 for more information.

**Cancellations** Cancellations for conference registration fees must be sent in writing to Merry Killam, [mkillam@leadingageoregon.org](mailto:mkillam@leadingageoregon.org), no later than Friday, **May 12** to be refunded (less a \$25 service charge). No conference fee refunds are possible after that date, but you are welcome to send someone in your place; just let us know who is replacing you. Golf: See golf cancellation information on Page 21.

**Early bird rates** Early bird rates are available through Monday, May 1 only. **All registration fees increase by \$25 after May 1.**

**Special attendance rates for Non-Exhibiting Business Members** LeadingAge Oregon welcomes our Business Associates who wish to attend our Annual Conference and benefit from the education and networking opportunities. We encourage all of our Business Associate members to join us as exhibitors. For more information about exhibiting, please contact Denise Wetzel at the LeadingAge Oregon office, [dwetzel@leadingageoregon.org](mailto:dwetzel@leadingageoregon.org), 503.684.3788 Ext. 304.

If your company is unable to exhibit this year and you wish to attend as a conference attendee, two Business Associate rates are shown on the rate schedule. One rate is for Business Associates who have chosen a sponsorship with a value of \$400 or more, and another rate is for those who are not exhibitors or sponsors. Registration includes all conference sessions and meals. Please note that these rates are for LeadingAge Oregon Business Associate members only; representatives of non-member companies that sell or market products and/or services to provider organizations are not eligible to attend.

**Exhibitor attendance at conference sessions** Exhibitors are welcome to attend non-meal conference sessions and may purchase tickets for meals and special events. See the Call for Exhibitors for more information.

# 2017 Annual Conference Rates

## Provider Organizations

Conference fees for the **first registrant** from a single site facility/provider organization:

	<b>Member Price</b> Early Bird rates - by May 1	<b>Non-Member Price</b> Early Bird rates - by May 1
Full Registration	\$410	\$510
Monday only	\$235	\$335
Tuesday only	\$305	\$405
Wednesday only	\$155	\$255

Conference fees for the **second or subsequent registrants** from a single site facility/provider organization:

	<b>Member Price</b> Early Bird rates - by May 1	<b>Non-Member Price</b> Early Bird rates - by May 1
Full Registration	\$310	\$410
Monday only	\$185	\$285
Tuesday only	\$225	\$325
Wednesday only	\$140	\$240

## Business Associates

**Member Price**  
Available to LeadingAge Oregon Business Associate members only

Per Person Non-Exhibitor/Non-Sponsor registration fee	\$710
Per Person Sponsor registration fee (Non-Exhibitor)	\$410
<i>*Sponsorship must have a value of \$400 or more</i>	

## Special Events

Golf	\$125 (member)	\$175 (non-member)
Putting Tournament	\$ 8	
Guest/Spouse <i>(see page 18 for what's included)</i>	\$ 90	
Extra Banquet Tickets	\$ 60	